


## Agenda for the

### 2. Meeting of IQAC on 15 October 2018 at College Campus

Time:-1:00 pm

The meeting of IQAC of Pravara Rural Education Society's College of Pharmacy (For Women), Chincholi is schedule on October 15, 2018 at 13:00 hours in IQAC office and the agenda of the meeting as follow,

Sr. No.	Agenda Point
1	Review of previous IQAC meeting
2	Review on feedback (curriculum, infrastructure and teaching) from stakeholders
3	Implementation of feedback on <b>teaching learning online as well as offline</b>
3	Review of various departmental and college level activities
4	Review on academic results and <b>action plan for improvement</b>
5	Review on placement and training
6	Participation in NPW event
7	Discussion on strategic plan achievement
8	Preparation of ISO certification and documentation
9	Any other mater with the permission of the chair.

  
(Dr. Sunil Nirmal)  
Chairperson

<b>MINUTES MEETING</b>	<b>OF</b>	<b>OCTOBER 15, 2018</b>	<b>13.00 HOURS</b>	<b>IQAC OFFICE</b>
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<b>CHAIRMAN OF MEETING</b>	Dr. S.A.Nirmal
<b>TYPE OF MEETING</b>	Internal quality assurance cell
<b>MOM BY</b>	
<b>ATTENDED BY</b>	Hon'ble Dr. Haribhau Aher
	Hon'ble Shri Bansi Balu Tambe Patil
	Mr. Santosh Mutkule
	Hon'ble Shri Bharat Ghogare
	Dr. Sachin B.Somwanshi
	Mr. Kiran B. Dhamak
	Dr. Kiran B. Kotade
	Dr. Anagha V. Baviskar
	Mr. Vinayak M. Gaware
	Mr. Vivekanand A.Kashid
	Ms. Rohini Balkrishna Somwanshi
	Miss. Sakshi Balu Govardhane
	Dr. Charushila Bhangale
	Mr. Sunil Magar
	Mr. Narendra Hedge
<b>MEMBERS REQUESTED FOR LEAVE OF ABSENCE</b>	Mr. Rajendra Ramesh Handore

<b>1. To consider on conform the proceeding of the lasmeeting of IQAC.</b>		<b>Presenter : Dr. Sunil Nirmal</b>
➤ The minutes of last meeting of IQAC meeting held on 16.07.2018 were read by the chairperson		
Conclusion :-		
➤ The minutes of last meeting of IQAC meeting held on 16.07.2018 were read by the Chairperson Dr. Sunil Nirmal and were approved after discussion		
<b>Action Taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
	Dr. Sunil Nirmal	Completed



<b>2. To take review on feedback (curriculum, infrastructure and teaching) from stakeholders</b>		<b>Presenter : Dr. Sunil Nirmal</b>
➤ Review on feedback (curriculum, infrastructure and teaching) from stakeholders		
<b>Conclusion :-</b> ➤ It was discussed to take feedback from stakeholders.		
<b>Action Taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
Feedback from stakeholder should be taken and analyzed	Dr. C. J. Bhangale	Before end of Odd semester

<b>3. To implement online as well as offline feedback in mid semester and end semester from students</b>		<b>Presenter : Dr. Sunil Nirmal</b>
➤ Implementation of feedback on teaching learning online as well as offline		
<b>Conclusion :-</b> ➤ It was discussed to take feedback from students		
<b>Action Taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
Feedback from students on teaching learning should be taken and analyzed	Dr. C. J. Bhangale	Before end of Odd semester

<b>4. To take review on various departmental and college level activities</b>		<b>Presenter : Dr. Sunil Nirmal</b>
➤ Discussed on various departmental and college level activities		
<b>Conclusion :-</b> ➤ Chairperson bring to the notice that all the faculty members teaching and nonteaching should take part in college level activities like NSS, CSR, student welfare and various cultural activities. ➤ Also discussed on Planning and execution of SPPU sanctioned state and national level seminar.		
<b>Action Taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
Various activities were arranged and all teaching and nonteaching students were promoted for active involvement.	Dr. C. J. Bhangale Mr. V. A. Kashid Mr. K. B. Dhamak	Continuous process

**5. To take review on academic results and action plan for improvement****Presenter : Mr. V. A. Kashid**

- Results declared during this semester for the examination May/June-2018 were presented by Principal third year & final year results were appreciated by all the members committee, however it was suggested to improve all clear results of first year & second year.

**Conclusion :-**

- It was suggested to improve all clear results of first year & second year B pharm.
- It is decided to take continuous assessments of the students.
- Identify slow and advance learner on the basis of examination result and arrange remedial classes for slow learners.

Action Taken	Action Taken	Action Taken
Continuous assessments of the students	All class teacher	Each semester
Remedial classes for slow learners	Concern subject teacher	On regular basis.

**6. To take review on placement and training****Presenter : Dr. Sunil Nirmal**

- Discussed on the efforts taken for the placement, training and MOU signed perspective future plan.

**Conclusion :-**

- To increase the employability of students it is decided to conduct soft skill training programs.
- It was decided to organized personality training course for final year students.
- To organize HR meet 2019 for develop relationship with Industry which is beneficial for training and placement.

Action Taken	Person Responsible	Deadline
To organize personality training course for final year students	Training & placement officer	By the end of every academic year.
To organize HR meet 2019	Training & placement officer	By the end of every academic year.

**7. To promote for participation in NPW event****Presenter : Dr. Sunil Nirmal**

- Discussed on the participation of NPW event.

**Conclusion :-**

- It was decided to participate in IPA organized national pharmacy week expected to be held on first week of Jan 2019.
- For overall development and encourage the inbuilt activity of student, it was decided to promote all the students for active participation inter college NPW event.

Action Taken	Person Responsible	Deadline
100% participation in all events of NPW	Dr. Ramdas Dolas	Before end of Jan 2019



8. To take review on strategic plan achievement		Presenter : Dr. Sunil Nirmal
➤ Review on strategic plan achievement		
Conclusion :-		
➤ Status of strategic plan completion was discussed by chairperson and emphasized to complete the infrastructure and installation work as soon as possible.		
Action Taken	Person Responsible	Deadline
Infrastructure and installation work completion	Dr. R. T. Dolas Civil Department	Before end of June 2019

9. To prepare ISO certificate documentation		Presenter : Dr. Sunil Nirmal
➤ Discussed in on ISO documentation		
Conclusion :-		
➤ It was discussed and decided to apply for ISO certification and to complete the documentation required for certification.		
Action Taken	Person Responsible	Deadline
ISO documentation preparation	Dr. C. J. Bhangale	Before end of July 2019

10. Any other mater with the permission of the chair		Presenter : Dr. Sunil Nirmal
➤ With the permission of Chairman the following points were taken into consideration and discussed.		
Conclusion :-		
➤ It was decided to start preparation of NAAC documentation		
Action Taken	Person Responsible	Deadline
Criteria were discussed and studied	Dr. Ramdas Dolas	Continuous process

The meeting was conclude with vote of Thanks by Dr. C. J. Bhangale, Vice principal.



(Dr. Sunil Nirmal)

Chairperson