



Approved by A.I.C.T.E., Pharmacy Council of India, New Delhi and recognized by Govt. of Maharashtra
Affiliated to Savitribai Phule Pune University, Pune

Course file Content

Name of Teacher:

Subject:

Class:

Sr. No.	Particulars
1	Vision / Mission / POs/ PSO's/ PEOs
2	Academic Calendar (University/ Institute / Department)
3	Individual & Course Time Table
4	Teaching Scheme & Evaluation guidelines
5	Syllabus with Course Outcomes
6	CO-PO /PSO mapping
7	Teaching Plan / Daily / Weekly Lesson plan
8	Subject notes
9	Academic Progress Report
10	Question Bank / Assignments/ Test Papers/ Tutorials / Solutions with Marking scheme
11	University Question papers with solutions
12	Remedial / Make up class Record
13	Records for academically week /fast learning students
14	Result Analysis (Bar Chart)
15	Students Feedback Records
16	CO-PO / PSO attainment of the course

Verified by:

Academic Coordinator

Principal



Pravara Rural Education Society's

COLLEGE OF PHARMACY (FOR WOMEN)

Chincholi, Tal. Simar, Dist. Nashik 422103, Maharashtra, India

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Practical/Tutorial file Content

Name of Teacher:

Subject:

Class:

Sr. No.	Particulars
1	Vision / Mission / POs/ PSOs/ PEOs
2	Academic Calendar (University/ Institute / Department)
3	Individual & Course Time Table
4	Teaching Scheme & Evaluation guidelines
5	Syllabus with Course Outcomes
6	CO-PO /PSO mapping
7	Practical / Tutorial Plan
8	List of experiment / Tutorial
9	Continuous Assessment sheet
10	Academic Progress Report
11	Makeup Practical / Tutorial Record
12	Lab Manual
13	Term work record
14	CO-PO / PSO attainment of the course

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Personnel file Index

Name of Teacher:

Sr. No.	Content
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2.	Qualification Documents
3.	Approval Letter
4.	Appointment Orders (Including extra duties)
5.	Research work details
6.	Paper Publications & presentation
7.	Event organized details
8.	Event attended certificates
9.	Exam work details
10.	Achievements
11.	Miscellaneous

Verified by:

Academic Coordinator

Principal