

**Pravara Rural Education Society's
College of Pharmacy (For Women), Chincholi
Tal: Sinnar, Dist: Nashik**



ADMISSION POLICY:

Courses offered with intake:

Sr. No.	Course	Sanctioned Intake	PCI and AICTE approvals
1	F.Y. B. Pharm.	60	Yes
2	Direct Second Year B. Pharm.	10% of sanctioned intake	Yes
3	Master of Pharmacy	15	Yes

Rules of admission:

- 1. Authority:** All the admissions in PRES's COPC are carried out as per processes laid down by Directorate of Technical Education/ State CET Cell, Government of Maharashtra, Mumbai.
- 2. Seat Matrix:** Seat matrix is prepared by DTE as per State Government Reservation policies. All the reservations are applicable to candidates belonging to Maharashtra State only subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time. Percentage of reservations is as follows:

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
Total :		50.0%

State Government has revised the reservation policy from academic year 2019-20 as below:

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%

06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
08	Socially and Educationally Backward Classes (SEBC)	16.0%
Total :		66.0%

3. Other reservations: Following reservations are also applicable for admission process carried by DTE/State CET Cell:

- a. Reservation for sons/daughters of Defence service personnel: 05%
- b. Reservation for Persons with Disability Candidate: 05%
- c. **Reservation for EWS Candidate: Supernumerary 10% (applicable from 2019-20)**

4. Eligibility criteria:

Year & Course	Eligibility Requirements
First Year B. Pharmacy	<p>(1) Maharashtra State Candidature Candidates</p> <ol style="list-style-type: none"> (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. <p>(2) All India Candidature Candidates</p> <ol style="list-style-type: none"> (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHTCET 2018. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHTCET 2018.
Direct Second Year B. Pharmacy	<p>For Maharashtra State Candidature Candidate and All India Candidature Candidate</p> <ol style="list-style-type: none"> (i) The Candidate should be an Indian National; (ii) Passed Diploma in Pharmacy with 50% (45% for reserved category candidates); (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

M. Pharmacy (Quality Assurance)	<p>For Maharashtra Candidature Candidates and All India Candidature Candidates</p> <ul style="list-style-type: none"> (i) The candidate should be an Indian National; (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability Candidates belonging to Maharashtra State only); The Candidates should have registration with State Pharmacy Council. The candidates not having registration should produce the registration certificate within one month after securing admission. (iii) Obtained score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency; (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.
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5. Documents required for admission:

a. First Year B. Pharmacy:

- i. MHT-CET Mark sheet
- ii. SSC Mark Sheet
- iii. HSC Mark Sheet
- iv. College Leaving Certificate/ Transfer Certificate/ Migration Certificate
- v. Caste Certificate
- vi. Caste Validity Certificate
- vii. Non-Creamy layer for backward class candidates (Except SC/ST)
- viii. Income Certificate
- ix. Nationality Certificate
- x. Domicile Certificate
- xi. Aadhar Card
- xii. Bank passbook

b. Direct Second Year B. Pharmacy:

- i. SSC Mark Sheet
- ii. HSC Mark Sheet
- iii. First and Second Year D. Pharm. Mark Sheets
- iv. College Leaving Certificate/ Transfer Certificate/ Migration Certificate
- v. Caste Certificate
- vi. Caste Validity Certificate
- vii. Non-Creamy layer for backward class candidates (Except SC/ST)

- viii. Income Certificate
- ix. Nationality Certificate
- x. Domicile Certificate
- xi. Aadhar Card
- xii. Bank passbook

c. M. Pharmacy:

- i. GPAT/GATE Mark sheet
- ii. SSC Mark Sheet
- iii. HSC Mark Sheet
- iv. Final Year B. Pharm. Mark Sheet
- v. College Leaving Certificate/ Transfer Certificate/ Migration Certificate
- vi. Caste Certificate
- vii. Caste Validity Certificate
- viii. Non-Creamy layer for backward class candidates (Except SC/ST)
- ix. Pharmacist's Registration
- x. Income Certificate
- xi. Nationality Certificate
- xii. Domicile Certificate
- xiii. Aadhar Card
- xiv. Bank passbook

6. Preparation of Merit List: All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

While deciding the eligibility of the Candidates following procedure shall be adopted, -

- (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
- (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board

at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks. (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

- a. **First Year B. Pharmacy:** The merit list is prepared on the basis of marks or score secured by the Candidate in the MHT-CET or NEET conducted by the Competent Authority for the purpose of admission. Provided that, in case of tie, the relative merit is resolved in the following order of preference and the methodology as specified below: -

- i. Higher marks or score in Mathematics or Biology at CET;
- ii. Higher marks or score in Physics at CET;
- iii. Higher marks or score in Chemistry at CET;
- iv. Higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination;
- v. Higher percentage of marks in the subject Mathematics or Biology at HSC;
- vi. Higher percentage of marks in the subject Physics at HSC;
- vii. Higher percentage of marks in aggregate in HSC.

- b. **Direct Second Year B. Pharmacy:**

The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- i. higher percentage of marks in Physics at HSC;
- ii. higher percentage of marks in Chemistry at HSC;
- iii. higher percentage of marks in SSC;
- iv. higher percentage of marks in Science at SSC

- c. **First Year M. Pharmacy:**

For Maharashtra Candidature Candidates and All India Candidature Candidates.—

- i. The candidate should be an Indian National;
- ii. Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability

Candidates belonging to Maharashtra State only); The Candidates should have registration with State Pharmacy Council. The candidates not having registration should produce the registration certificate within one month after securing admission.

- iii. Obtained score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency;
- iv. For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

7. Centralized Admission Process (CAP) :

The Unaided Private Professional Educational Institution admits Candidates through the Centralized Admission Process (CAP) as referred in sub-section (3) of section 3 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015).

The stages of CAP are as stated below, -

- a. Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority
- b. Filling Online Application Form by Candidate for participation in the Centralized Admission Process by paying prescribed fees.
- c. Schedule of CAP activities is displayed by Competent Authority on website.
- d. The list of the Facilitation Centers (FC) is published on the website. The FC facilitates the candidate to fill the Online Application Form, scan and upload the required documents. Our institute is approved FC for B. Pharmacy admissions.
- e. After filling the online application form, candidate needs to verify uploaded documents at FC from originals. FC verifies the details filled by candidate and confirms the application.
- f. Provisional merit list is displayed or published on the website. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances in written along with required document at FC where candidate has confirmed application form within the specified grievance period given in the schedule.
- g. Final merit lists are displayed on the website, depending upon which admission CAP rounds are conducted.
- h. Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority publishes the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

- i. CAP rounds I, II and III are conducted as per specified schedule. Reporting dates to the ARC's and Institutes are needed to be followed strictly.

8. Admissions in Institutional Quota and vacant seats after CAP:

The Director or Principal of the institution carries out the admissions for these seats in the following manner.

- i. Admissions are made in a transparent manner and strictly as per the Inter-Se-Merit of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- ii. All the information of college is displayed on the Institution's website for reference.
- iii. Applications are invited by notifying in Local News Papers. Detailed schedule of activities and the number of seats in each course to be filled by the institution is displayed on the website of the institution. Aspiring Candidates fulfilling the eligibility apply to the Principal of institution for admission at the Institution level as provided in rule and are filled in on the basis of Inter-Se-Merit prepared as below:
 - a. Institution verifies all required documents, prepares and displays the Inter-Se-merit lists of the Candidates to be filled in at the institution level, along with the vacant seats after CAP, on the notice board.
 - b. If any CAP seat remains or becomes vacant after the CAP Rounds (ACAP), it is filled on the basis of Inter-Se-Merit of the applicants.
 - c. Preference for filling the admissions are given as per category as well as Inter-Se-Merit for ACAP seats and then for Institute Level Seats.

9. Approval of Merit List and the Admitted Candidates List:

- a. After completion of Admission process, Institution is submitting the Admission-approval proposal to the Director Technical Education (DTE) and the Admission Regulating Authority (ARA).
- b. The Admission-approval proposal includes the list of all Candidates admitted, Candidature Type, Reservation, Qualification Marks, etc as well as the required original documents of the Candidates admitted at institution.
- c. Final merit list approval letters are issued by DTE and ARA.

10. Cancellation of Admission and Refund of fees, return of documents:

- a. The Candidate applies online for cancellation and submits duly signed copy of system generated application for cancellation of admission to us. Candidate also needs to make a duly signed written application for admission cancellation and refund of fees, as applicable. Once the candidate submits request for cancellation, her admission is

- cancelled through college login on the portal. Upon such cancellation, the candidate loses the claim on the seat and such seat becomes available for further allotment.
- b. If admission is cancelled before cut-off-date, Institute refunds the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all original documents submitted immediately to her.
 - c. If admission is cancelled after cut-off-date, candidate is not entitled to any refund of fee except the Security Deposit and Caution Money Deposit. i.e. candidate need to pay fees for First Year of the course. The institution doesn't recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

11. Change/Transfer of Institution:

- a. NOC for Institute transfer will only be issued on written request from candidate, within 02 days of declaration of result and before vacancy confirmation for Direct Second Year B. Pharmacy. If the result is not declared by the University, before the process of transfer, no NOC will be issued for transfer and Candidates will lose claim on transfer application.
- b. Transfer of Institution is allowed only if the student has cleared all subjects in the previous course studying year or failed in only one subject.
- c. Principal of Aspiring Institution, where student wish to transfer admission will be responsible for the transfer at different Government authorities such as DTE, University, ARA, etc.



Prepared by



Checked by



Approved by



Principal
College of Pharmacy, Chincholi
Tal. Sanar, Dist. Nashik 422102